



# Behaviour Policy

Summary: Behaviour Policy

Prepared by: Adrienne Corr

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## HAMBLEDON PRIMARY SCHOOL BEHAVIOUR POLICY

Full Governing Body approval gained in April 2024  
Next review in April 2026

Policy proposed for adoption by Full Governing Body

Headteacher's signature: *A. Corr*

Chair of Governor's signature: *J. Murray*

It is a primary aim of our school, through its 'Learning Values', that every member of the school community feels valued and respected, and that each person is treated fairly and well. We are a caring community, whose learning values are built on mutual trust and respect for all. The school behaviour policy is therefore designed to promote these values and the way in which all members of the school can live and work together in a supportive, consistent way. It aims to promote an environment where everyone feels happy, safe and secure so that people can work together with the common purpose of helping everyone to learn.

It follows the DfE's Behaviour and Discipline in Schools: A Guidance for Headteachers and School Staff and also the following legislation:

- Education and Inspections Act 2006
- School Standards and Framework Act 1998
- Education Act 2011
- Use of Reasonable Force 2013
- Equality Act 2010

### Aims and expectations

- Encourage children to have high expectations of their own behaviour.
- Emphasise that everyone has rights and responsibilities and to encourage children to take responsibility for their actions.
- Encourage increasing independence and self-discipline so that each child learns to accept responsibility for his/her own behaviour.
- Foster positive caring attitudes towards everyone where achievements at all levels are acknowledged and valued.
- Have a consistent approach to behaviour throughout the school.
- Make boundaries of acceptable behaviour clear and ensure safety.
- Raise awareness about appropriate behaviour and promote it through positive reinforcement.

It is important that all adults working in school accept a mutual responsibility for and consistency in delivering our behaviour policy throughout the school and act appropriately on the occasions when the wrong choices in behaviour are made.

This policy aims to help children to grow in a safe and secure environment, and to become positive, responsible and increasingly independent members of the school community.

#### Our school wide rules:

- Do as you are asked first time
- Respect others and equipment
- Be kind
- Try your best
- Listen carefully

These rules will be displayed in each class and around the school. This behaviour is encouraged in every area of school activity whether on or off the school premises and pupils are helped to recognise examples of good behaviour at all times.

#### Children's responsibilities

- To work to the best of their abilities, and allow others to do the same.
- To treat everyone with respect.
- To follow the instructions of all the school staff.
- To take care of property and the environment in and out of school.
- To co-operate with other children and adults.

#### Staff responsibilities

- To develop positive relationships with all members of the school community
- To make clear our high expectations of good behaviour.
- To treat all children fairly and with respect.
- To raise children's self-esteem and develop their full potential.
- To provide a challenging, interesting and relevant curriculum.
- To create a safe, pleasant, stimulating environment, physically and emotionally.
- To use rewards, rules and sanctions clearly and consistently.
- To be a good role model.
- To form a good relationship with parents so that all children can see that the key adults in their lives share a common aim.
- To deal with any incidents promptly and inform parents when necessary.
- To recognise that each child is an individual and to be aware of his/her needs.
- To offer a framework for social education.

Physical Intervention: All members of staff are aware of the regulations regarding physical intervention. Staff will only intervene physically to restrain children to prevent an injury to another or if a child is in danger of hurting themselves or if there would be significant damage to property. The actions that we take are in line with government and LA guidelines (Refer to Restrictive Physical Intervention Policy.)

Should it be necessary, staff can confiscate inappropriate items and have the power to search for weapons, knives, alcohol, drugs and stolen items without consent as per legal guidance (<https://www.gov.uk/school-behaviour-exclusions/searches>). The Headteacher has the right to exclude a child in these circumstances and inform the police where necessary.

#### Parents' responsibilities

- To follow the Home/School agreement as appropriate.
- To make children aware of appropriate behaviour in all situations.
- To encourage independence and self-discipline.
- To show an interest in all that their child does in school.
- To foster good relationships with the school.
- To be aware of the school rules and expectations and to support the school in the implementation of this policy.
- To alert the school as soon as there are any concerns.

#### What School does to encourage positive behaviour

- We make clear our high expectations of good behaviour and discourage unsociable behaviour by promoting mutual respect.
- We encourage children to take responsibility for their own actions and behaviour.
- We praise good behaviour and effort.
- We encourage children to make the right choices and consider the consequences of their actions for themselves and others.
- Recognition boards will be set up in every classroom - a different focus is put at the top of the board and the children are recognised for going 'over and above' when demonstrating this behaviour focus.
- STEP Assemblies – special medal to recognise those children with outstanding manners.
- We refer to the Home/ School Agreement and Behaviour Charter regularly.
- Regular PHSE lessons.
- Visiting the Head teacher for praise.

#### What School does to reward positive behaviour

- Instant verbal praise or written comment on work where appropriate
- Good work certificates in Celebration Assembly
- Positive acknowledgements for achievement, effort, attitude and all other positive aspects of behaviour.
- Displaying the children's work in the classroom to acknowledge their achievements.
- Recognition boards.
- Learning Heroes stickers.
- Class targets and agreed rewards.

#### What School does if your child makes the wrong choice

- We raise the issue with them using clear and consistent language.

- Where necessary we discuss incidents with the children involved.
- Where possible, we encourage children to try to resolve disagreements themselves.
- We encourage children to take responsibility for their own behaviour.

Our whole school approach to inappropriate behaviour will be followed consistently by all staff. When unacceptable behaviour is encountered the following consequences will be taken:

### Consequences

At Hambledon Primary School, our focus is upon high expectations and rewarding positive behaviour.

However consequences exist within our behaviour policy as a way of reminding pupils of our school rules and the high standards of behaviour that we expect. The focus is upon encouraging the positive and not the negative.

- 1) The child will be verbally reminded of the specific rule they have broken. This is their warning.
- 2) The child's name will be added to the warning triangle. This will be kept on top of the teacher's desk and not displayed 'publicly'. The child will be informed that this has happened.
- 3) The child will receive a consequence:
  - Miss break-time or part of lunch. (For more serious situations a whole lunchtime could be missed). In these instances, the child will still have access to the outside and have a chance to move/run around etc.
  - And/or sent to another classroom to work.

Missed playtimes will take place in their classroom unless the teacher is on duty in which case it will be in the office. Children should always take work with them to complete when sent to another classroom and of their behaviour leading to the missed playtime has meant they have not met their work expectations. Warning Triangles will be wiped clean at lunchtimes to enable pupils a route back to a positive day. Parents will be informed when children miss break times twice in one week or where the class teacher has specific concerns. These missed breaks will be used to have a restorative conversation with the child to discuss the reasons for their behaviour and the impact of their behaviour.

Members of staff must use their professional expertise and experience to make a decision as to the seriousness of the incident, an individual child's circumstances/needs and which of the above consequences should apply. The SLT deliver training (scenario analysis) and monitor to ensure this consistent application. The SLT will also monitor the names of children who miss play/lunch times/move to another classroom and the school will offer further support to pupils where these consequences fail to have sustained impact.

### Lunch Time, Play Time, School Trips and Visits

On the playground we expect the same standard of behaviour as in the school building. This also applies on school trips and when visitors are in. Positive praise is used at these times to set behaviour expectations.

### Outside of School

Each year, we remind pupils that when they are wearing our school uniform – whether it be on a trip or not – they are representing our school and we expect positive behaviour. Should an issue arrive from outside of school time, we encourage parents to work alongside us in promoting positive behaviour but, unless having a direct impact during school time, it is the parents' responsibility.

### Special Educational Needs

In the event of concerns regarding an individual child's ongoing behaviour a decision will be made regarding whether a detailed observation needs to take place to identify and assess the nature of the difficulties. Following this initial observation an assessment will be made regarding the level of need of the child; the child will subsequently be supported through target-setting on his/her own Individual Behaviour Plan and monitoring of the provision which will be evaluated in line with the school's Special Educational Needs Policy. When needed, outside agencies will be contacted to further support the child and staff members.

### What are our Zero Tolerances?

- Rudeness towards another person
- Swearing
- Refusal to follow instructions
- Sexual behaviour towards children and/or adults
- Physical aggression, spitting, biting
- Bullying – see separate policy
- Racism
- Vandalism/Damage to property
- Theft

Where one of these occurs one or more of the following consequences will apply based on the professional judgement of school staff:

- Conversation with the class teacher
- Involvement of member of the Senior Leadership Team
- Phone call with parents or a meeting
- Missed playtimes or lunchtimes
- Personal support programme
- Involvement of any appropriate outside agencies.
- In extreme cases - Exclusion – temporary/permanent

### Grounds for Exclusion

- Where there is continued behaviour which is totally unacceptable in school and the child refuses to conform, co-operate or comply with school rules.
- Where a child's behaviour constitutes a danger both to their self and to other children/staff in the school.

### Parents

The close working relationship between home and school is fundamental to good discipline within any school. Parents need to feel confident that their children are safe and happy at school and that any serious issues that may arise will be communicated to them at the first opportunity. Class teachers are available by appointment to discuss individual problems. As is the Head Teacher should the matter need to be taken further.

### Evaluation

The success of the policy is evaluated against the following criteria:

- Aims stated in the policy
- The success of children in receiving positive rewards
- The number of sanctions imposed, referrals to the Headteacher, contact with parents, exclusions and use of physical force to control/restrain children
- The number of complaints from parents and other members of the school community □  
The ethos of the school.

This Behaviour Policy has been developed in order to determine and request appropriate behaviour from **ALL** children, which will help encourage the social and educational development of each child.

### **Responsibilities**

The Headteacher will monitor the implementation of the policy. The Governing Body will monitor the success of the policy and review biannually.

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