



## **Hambleton Primary School Remote Learning Policy**

### **Introduction**

During the Covid-19 global pandemic, Hambleton Primary School is likely to have individuals, groups or even whole classes who are unable to attend school due to the need to self-isolate or because of a local/national lockdown. In these instances staff at Hambleton Primary School will continue to provide education and support to our children using remote learning. All learning will be conducted using the Google Classroom platform. This will allow staff to keep in daily contact in a professional and confidential manner with their class. Teachers will be able to schedule learning in a manner that does not overwhelm our children. Teaching and learning can be tailored, sequenced, changed and updated as time progresses, allowing for replication of classroom activity to the best of our ability.

### **Flexibility of Learning**

We realise that the circumstances that cause our school to close will affect families in a number of ways. In our planning and expectations, we are aware of the need for flexibility from all sides:-

- parents may be trying to work from home so access to technology as a family may be limited;
- Parents may have two or more children trying to access technology and need to prioritise the needs of individual children;
- teachers may be trying to manage their home situation and the learning of their own children;
- systems may not always function as they should.

An understanding of, and willingness to adapt to, these difficulties on all sides is essential for success.

We believe that it is in the best interests of our children that we continue to provide structured support to the best of our ability. Bearing in mind the need for flexibility, clear deadlines will be set. It must be noted that the work children engage in during a period of closure will be part of our current planning and so cannot be considered as optional. Children and parents should consider the arrangements as set out in this document as highly recommended.

### **For Class Closures Teaching Staff will:**

- Continue teaching in line with their current medium and short term planning, adapted to be delivered through the Google Classroom online platform
- Set work so that pupils have meaningful and ambitious work each day in a number of different subjects
- Ensure the work is well sequenced and so that knowledge and skills are built incrementally. Share this sequence with pupils and make it clear, what learning should be undertaken each day.
- Ensure that all work is carefully differentiated to meet the learning needs of individuals.
- Bearing in mind the need for flexibility, set clear deadlines for the completion of tasks.
- Set a 'Google Meet' video conference at 9am each day, for all pupils to join during which the teacher will talk through the days learning and establish the day's intended learning journey/sequence and outcomes.

- Provide direct teaching for new learning. Teachers must use high quality curriculum resources or videos to ensure that frequent, clear explanations are provided for new content. These can be delivered either 'live', through 'Google Meet', via a pre-recorded class teacher video or a high quality on-line resource.
- Keep in contact with children through the Google Classroom platform only.
- Check pupils' work daily and provide appropriate feedback. Teachers will use these assessments to adjust future planning and activities for groups and individuals. Be aware that if activities have been uploaded to the platform in advance, they are likely to need adjusting based on this assessment on formation.
- Reply to messages, set work and give feedback on activities during the normal teaching hours 9.00 am – 3.15pm;
- Accept the fact that learning remotely will be more difficult, so tasks will be set in smaller steps to allow for this;
- Allow flexibility in the completion of activities, understanding that the circumstances leading to our closure will affect families in a number of ways;
- Engage with the families of pupils who are not participating in home learning to establish the barriers to this and how they can be overcome.
- Take regular breaks away from the computer or iPad to engage in other professional duties as much as circumstances allow e.g. CPD
- If unwell themselves, be covered by another staff member for the sharing of activities. Follow up of messages on the Google Classrooms Platform Teams apps during this time will not be undertaken until the teacher is fit to work.

For individuals and small groups of children who are remote learning it is important to manage expectations of what teachers will be able to deliver to these pupils alongside their normal full teaching commitment. In these circumstances these pupils will be provided with the resources available in the classroom, adapted for their needs. This will also mean that it will not always be possible to schedule a daily 'Google meet'. However contact between home and school will continue to be regular.

While Hambledon staff will work hard to ensure high quality remote learning is provided to their class, there are circumstances where the remote learning offer will need to be adapted.

Individuals or small groups who are self-isolating at home will be given full access to the learning and activities that they would have done, had they attended class. These will be uploaded to the Google Classroom Portal to be completed one day after the rest of the class. Class teachers will endeavour to upload high quality videos to explain new learning to these pupils, but will not be able to offer a daily Google meet. Class teachers will still maintain contact with these pupils on a regular basis.

In the event of a wider school closure, staff will also have to lead a Key Worker bubble on a rota basis. On these occasions they will need to be either released by an LSA to deliver their morning Google meet, or upload a pre-recorded video. These staff will not be able to maintain regular contact with pupils throughout the day.

### **Learning Support Assistants**

School Support staff all play a crucial role in enabling Hambledon Primary School to offer high quality learning opportunities that meet the needs of all individuals.

## **Learning Support Assistants will:**

- Liaise with the class teacher to prepare intervention work for specific children.
- Share this work with the class teacher to be uploaded to the Google Classroom Platform
- Liaise with the Leadership Team on a daily basis to update on their work activities and receive further instructions as appropriate
- Maintain regular contact with pupil in their class who have been identified as vulnerable
- Participate in supporting the key worker/vulnerable bubble as directed.

## **Children will:**

- Be assured that wellbeing is at the forefront of our thoughts and the need for children to take regular breaks, get fresh air, exercise and maintain a reasonable balance between online engagement and offline activities;
- Potentially work a day or two behind what has been shared through the Google Classroom platform;
- Only send messages and queries that are in relation to tasks set by the teacher or in response to questions the teacher may ask them directly;
- Only access the material shared by their teacher and ask for parental permission to use technology for anything beyond that;
- Read daily, either independently or with an adult;
- Consider using the school closure time to learn a new skill, follow their own interests to discover more about the world around us or just be creative.

## **Parents will:**

- Support their child's learning to the best of their ability;
- Will sit with their children during any 'live' teaching in 'Google Meet'
- Encourage their child to access and engage with the daily posts from their teacher;
- Refrain from screenshotting or copying any information, messages or posts to share on social media or any other platform outside of their child's Google Classroom account
- Know they can continue to contact their class teacher as normal through the Google classroom platform if they require support of any kind;
- Check their child's completed work each day and encourage the progress that is being made;
- Be mindful of mental well-being of both themselves and their child and encourage their child to take regular breaks, play games, get fresh air and relax;

**NB: In compliance with Copyright Law and regulations governing the use of photocopiable materials parents must note that resources are for viewing online only on our secure learning platform. They must not be printed, photocopied or distributed. The school will not take responsibility for any breach of Copyright Law.**